

COMMISSION MEETING MINUTES
October 28, 2014

The Board of Davis County Commissioners met in room 303 of the Davis County Administration Building, 61 South Main Street, Farmington, Utah on October 28, 2014 at 10:00 am. Members present were: Commissioner Louenda H. Downs - Chair, Commissioner P. Bret Millburn, Commissioner John Petroff, Jr., Clerk/Auditor Steve S. Rawlings, Chief Deputy Civil County Attorney Neal Geddes, and Deputy Clerk/Auditor Janet Hanson.

Luke Love, Davis County Facilities Interim Director, led the Pledge of Allegiance. All in attendance were invited to stand and join in.

No meeting
Nov. 11 in
honor of
Veteran's Day

Commissioner Downs made notice that Commission Meeting will not be held on November 11, 2014 in honor of Veteran's Day.

Agreement
#2014-361
Vortex
Industries
replace front
doors at
Centerville
Library

Luke Love, Davis County Facilities Interim Director, presented the following:

Agreement #2014-361 with Vortex Industries to replace the wooden front doors, which have become unsightly, at Centerville Branch Library with aluminum doors which will match the building's architectural design. It is a payable amount of \$2,398.00. Contract period is 6 weeks. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-362 Big
Red Asphalt
Maintenance
crack seal
parking lots
South &
Central branch
libraries

Agreement #2014-362 with Big Red Asphalt Maintenance, Inc. to crack seal the parking lots at the South Branch Library in Bountiful and the Central Branch Library in Layton. It is preventive maintenance from the winter weather. It is a payable amount of \$2,812.50. Contract period is 6 weeks. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-363
Utah Cutting
Horse Assoc
shows at LEC

Mike Moake, Davis County Legacy Events Center Marketing, presented the following:

Agreement #2014-363 with Utah Cutting Horse Association (UCHA) for a horse show event. The receivable amount is \$3,445.00. Contract period is November 2-7, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-364
Parelli Natural
Horsemanship
for a clinic at
LEC

Agreement #2014-364 with Parelli Natural Horsemanship for a horse clinic. The receivable amount is \$2,430.00. Contract period is June 26-28, 2015. Commissioner Petroff made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement
#2014-365
Layton Strikers
indoor soccer
practice at LEC

Agreement #2014-365 with Layton Strikers for weekly indoor soccer practice during the winter months utilizing building 3. The receivable amount is \$7,320.00. Contract period is November 10, 2014 through March 13, 2015. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Summary list
#2014-366 of
events at LEC

Contract summary list #2014-366 of events being held at the Legacy Events Center:

- | | |
|-----------------------|---------------------------------|
| A Dogs Journey | Edge Baseball |
| AFC Apex | Paul Freed |
| Area 69 Fall Assembly | Utah County Liquidators Auction |

Mike noted the Legacy Events Center has become a multi-use events center. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The documents are on file

in the office of the Davis County Clerk/Auditor.

Agreement #2014-367 NSL City for High Rustler storm drainage project

Robert Smith, Davis County Public Works Assistant Director, presented agreement #2014-367 with North Salt Lake City (NSL) to provide labor and equipment as a partner in the High Rustler underground storm drainage project. It is located at Center Street and Redwood Road. High Rustler (property owner of NE corner) wants to pipe the water flows around their property so they can have full use of it. The county has a 50’ easement through their property. High Rustler is financing the \$497,000.00 project. NSL is providing the technical work, i.e. design, billing, testing. The Commissioners were complimentary of yet another beneficial project partnership. There are no financial considerations to the agreement. Contract period is through completion of project. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-368 Justin Manning, DVM for veterinarian services at AC&C

Clint Thacker, Davis County Animal Care & Control Director, presented agreement #2014-368 with Justin Manning, DVM for veterinarian services. He provides sterilization and treatment to the animals 3 days a week. The payable amount is \$55.00/hour (no increase). Contract period is January 1, 2014 through December 31, 2017. Clint apologized for the lapse of the contract. It is now on the same contract schedule as the cities for better oversight. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Agreement #2014-369 Swank Motion Pictures, Inc. to show DVD/videos to jail inmates

Chief Deputy Kevin Fielding, Davis County Sheriff’s Office, presented agreement #2014-369 with Swank Motion Pictures, Inc. for video licensing to show/rebroadcast DVD’s/videos to jail inmates. It is a management tool for the inmates. Each housing unit must participate and pass a weekly inspection to be rewarded with the privilege of watching a movie. The payable amount is \$1,615.00. Contract period is November 1, 2014 through October 31, 2015. Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2014-269 Div of Aging & Adult Services for carryover funds

Diana Reich, Davis County Health Department, presented the following:
Amendment #2014-269A with the Utah Department of Human Services/Division of Aging and Adult Services for carryover funds increasing Caregiver, Cash-in-Lieu, and SHIP (State Health Insurance Assistance Program) funding while decreasing MIPPA (Medicare Improvements for Patients) and SMP (Senior Medicare Patrol) funding. It also adds a reporting requirement of the Long Term Care Ombudsman. It is a receivable net increase of \$85,665.13. Contract period is July 1, 2014 through June 30, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Amendment #2013-382A R&R LLC to lease space for WIC in Woods Cross

Amendment #2013-382A with R&R, LLC, predecessor-in-interest, Consulmed, LLC to extend the term of the lease for the WIC and nursing offices in Woods Cross. The payable amount is \$62,130.00. Contract period is November 1, 2014 through October 31, 2015. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Contract summary #2014-370 internet connection to Recorder’s Office information on Redi Web

Commissioner Downs presented contract summary list #2014-370 allowing internet connection users access to the Recorder’s Office information on Redi Web:

Big Sky Title Insurance Agency	Progressive Title Services, Inc.
Canyon Advantage	Project Deliver Group
Dart Adamson & Donovan	Richards, Riley & Assoc, PLLC
Durham Jones & Pinegar	Scott Rolf/Rolf Group
Prince, Yeates & Geldzahler	Security Real Estate, LLC

Commissioner Petroff made a motion to approve. Commissioner Millburn seconded the motion. All voted

Sheriff’s Office
budget change
for Search &
Rescue

aye. The document is on file in the office of the Davis County Clerk/Auditor.

Curtis Koch, Clerk/Auditor Chief Deputy Audit/Finance, presented the following budget change on behalf of the Sheriff’s Office Search and Rescue. They have received a grant and private contributions for a total of \$11,182.00. They will trade-in and upgrade 2- 1990 ATV’s that were also purchased from private contributions:

LINE ITEM CHANGES				
Increase	Decrease	Account Name	Account Number	Dollar Amount
(X)	()	Sheriff Srch & Resc	10-3421-010	\$ 5,875.38
(X)	()	Contribution-Private	10-3870-000	\$ 5,306.62
(X)	()	Vehicles	10-4210-745	\$ 11,182.00

CAPITAL EXPENDITURE CHANGES			ACCOUNT NUMBER:
Items Budgeted	Items		Dollar Amount
	2 replacement 4 wheelers		\$ 11,182.00

EXPLANATION: Budget changes to increase revenue and expenses in 2014 to trade in 2 older model 4 wheelers and purchase 2 new 2013 model 4 wheelers for use by Search and Rescue to assist in county and state wide rescues of people in distress.

Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

2015 Tentative
Budget
approved

Curtis Koch, Clerk/Auditor Chief Deputy Audit/Finance, indicated Utah State Code requires on or before November 1st the County Auditor present to the Commission a tentative budget. Steve Rawlings, Davis County Clerk/Auditor deferred the presentation to Curtis. Curtis thanked the departments for their efforts in putting their budget together. The time and effort each department puts in is recognized as they look for efficiencies and streamlining their budgets. He also thanked the Budget Committee comprised of: Steve Rawlings, Clerk/Auditor; Commissioner Downs; Commissioner Petroff; Commissioner Millburn, Mark Altom, Treasurer; Mel Miles, Personnel Director; Mark Langston, Information Systems Director; David Cole, Chief Deputy Attorney’s Office; Jonathan Lee, Director of Finance; and himself. In addition to what the departments presented, the Committee has recommended an additional reduction of department budget requests of \$6 million to present the tentative budget as shown on the screen and made available on the back table. Highlights to the budget include no tax increase in the 2015 budget year. Built into the budget is a 1% cost-of-living allowance and performance pay for merit employees which averages 2%. In 2003, Davis County passed resolution #2003-263 which requires the County to maintain the General Fund balance in excess of 15% of operational revenues for the year. This proposed budget accomplishes that and ensures Davis County to have strong bond ratings.

Commissioner Millburn thanked Curtis for the tremendous efforts he put into the budget process this year. He acknowledged and commended Curtis for the late nights and early mornings he dedicated to balancing the budget. He also thanked all the departments, all the way down to every employee in the county to help bring this budget together. It has been hard and has had a lot of scrutiny. It is not fancy or frilly. It is focused on what actually needs to be done.

Commissioner Petroff thanked himself for reading the 6” budget book. It is amazing how it can boil down to one sheet of paper. The reality is the past month was spent going through hundreds of papers. He acknowledged and commended Steve, Curtis and their team for putting it all together. It is all about taking care of the citizen’s money which has been Curtis’ mantra, “taxpayer’s dollar,” and we have to do the best we can with it.

Commissioner Petroff made a motion to approve the 2015 Tentative Budget. Commissioner Millburn seconded it. All voted aye.

Steve Rawlings commented, in order for the public and media to understand, this budget took a lot of

work. He would go back a few years and say that Davis County, through the use of technology, has in this budget and the past 5 years reduced the FTE (full time equivalent employee) in the county. This budget has less FTE than 5 years ago.

At the mention of employees, Commissioner Downs noted it has been a number of years since the County has been able to offer any kind of a COLA. The County has great employees and tight budget. Commissioner Downs expressed her appreciation of the efforts of the Budget Committee to find even 1% increase to let the employees know that without them, the County does not function well. With them, the County functions exceptionally well. It is a small way to show appreciation. She believes it bodes well for the taxpayer because the employees have done an incredible job. It is a very tight budget and she believes it is a good one. She thanked Curtis and all the departments who worked so hard, and had many noble requests, but many that will have to wait.

The public hearing for the 2015 Budget is scheduled for December 9, 2014 at 6 pm.

Budget Final Page

Year: 2015

Operating Budget: Committee Worksheet

Fund	Projected Beginning Fund Balances	Revenues	Expenditures	Transfer In	Transfer Out	Projected Ending Fund Balances
10 General Fund	16,817,044.21	67,397,387.00	64,717,854.00	3,718,126.00	8,131,077.00	15,083,626.21
11 Aging Services	1,180,231.80	3,104,814.00	5,025,644.00	1,703,000.00	0.00	962,401.80
15 Health Department	2,581,276.97	9,266,765.00	11,465,670.00	2,467,390.00	1,500,000.00	1,349,761.97
18 Tourism	1,880,598.69	6,300,726.00	3,940,414.00	0.00	1,317,495.00	2,923,415.69
19 911 Emergency	57,533.35	1,815,732.00	2,199,202.25	380,000.00	0.00	54,063.10
20 MBA Special Revenue	462,381.92	237,805.00	100.00	0.00	240,805.00	459,281.92
21 B Roads	1,381,565.00	1,080,000.00	1,305,900.00	350,000.00	35,000.00	1,470,665.00
23 Library	5,148,460.18	7,163,389.00	10,574,959.00	0.00	275,000.00	1,461,890.18
24 Floods	2,559,113.22	10,000.00	1,846,070.00	3,000,000.00	2,395,074.00	1,327,969.22
25 Special Services	3,672,146.99	1,535,000.00	993,758.00	35,000.00	1,125,000.00	3,123,388.99
31 Jail Bonds	4,527,039.36	2,088,587.00	1,820,600.00	0.00	2,742,272.00	2,052,754.36
32 MBA Debt Service	5,175.03	418,346.00	1,706,151.00	1,336,638.00	0.00	54,008.03
33 Revenue Bonds Debt Service	1,343,641.91	336,174.00	3,555,846.00	3,387,569.00	0.00	1,511,538.91
45 Capital Projects	3,786,572.47	0.00	0.00	1,500,000.00	0.00	5,286,572.47
51 Enterprise Golf	3,001,484.62	2,428,970.00	2,642,024.01	0.00	16,000.00	2,772,430.61
52 Enterprise Commissary	34,043.65	661,770.00	545,073.00	0.00	100,000.00	50,740.65
Total	48,438,309.37	103,845,465.00	112,339,265.26	17,877,723.00	17,877,723.00	39,944,509.11

Fund	Projected Beginning Fund Balances	Revenues	Expenditures	Transfer In	Transfer Out	Projected Ending Fund Balances
61 Insurance	2,716,885.48	1,081,867.00	1,392,783.00	0.00	0.00	2,405,969.48
62 Telephone & Security	1,307,591.15	519,936.00	413,446.00	0.00	0.00	1,414,081.15
63 Building Maintenance	2,055,590.25	3,636,622.00	3,670,350.50	0.00	0.00	2,021,861.75
Total	6,080,066.88	5,238,425.00	5,476,579.50	0.00	0.00	5,841,912.38

2015 Reconciliation to the Tentative Budget		
	Revenues	Expenditures
Total	\$ 103,845,465	\$ 112,339,265
Less One Time Expense Related to Capital Projects		\$ (3,950,000)
Use of Fund Balance - All Funds	\$ -	\$ (4,543,800)
2015 Balanced Tentative Budget	\$ 103,845,465	\$ 103,845,465

Resolution #2014-371 requesting the recertification of the Justice Court through December 31, 2016.

Commissioner Downs indicated it is time to present back to the Utah State Administrative Office of the Courts (AOC) documentation to recertify the Justice Court. She read the following resolution #2014-371 requesting recertification of the Davis County Justice Court through December 31, 2016:

WHEREAS, the term of the present Davis County Justice Court shall expire in or about February 2015;

WHEREAS, the members of the Davis County Board of Commissioners have received an opinion letter from the Davis County Attorney’s Office, which sets forth the requirements for the operation of the Davis County Justice Court and the feasibility to continue the Davis County Justice Court only through December 31, 2016; and

WHEREAS, the members of the Davis County Board of Commissioners have determined that it is in the best interests of Davis County to commence a “winding up” process of the Davis County Justice Court over approximately the next two (2) years to facilitate a smooth transition to an alternative to the Davis County Justice Court after December 31, 2016.

NOW, THEREFORE, BE IT RESOLVED, that the Davis County Board of Commissioners hereby requests the Justice Courts Standards Committee and the Utah Judicial Council to recertify the Davis County Justice Court through December 31, 2016 in order to facilitate a “winding up” process of the Davis County Justice Court as well as a smooth transition to an alternative to the Davis County Justice Court over approximately the next (2) years and after December 31, 2016; and

BE IT FURTHER RESOLVED, that the Davis County Board of Commissioners hereby affirms its willingness to continue to meet all requirements set forth by the Judicial Council for continued operation of the Davis County Justice Court only through December 31, 2016, except as to any requirements waived by the Utah Judicial Council.

Commissioner Downs asked for an action, for or against the resolution as it needs to be sent along with the opinion letter from the County Attorney’s Office, as well as the certification letter which is required from the Justice Court Judge to the AOC. Commissioner Millburn made a motion to approve the resolution as presented. Commissioner Petroff seconded the motion. All voted aye. The document is on file in the office of the Davis County Clerk/Auditor.

Commissioner Millburn made a motion to convene as the Board of Equalization. Commissioner Petroff seconded the motion. All voted aye.

Property Tax
Register
approved

Dale Peterson, Davis County Tax Administration Director, presented the Property Tax Register which reflects 18 corrections, 216 property tax appeals for approval and 3 property tax appeals to be dismissed/denied. Commissioner Millburn made a motion to approve. Commissioner Petroff seconded the motion. All voted aye.

Commissioner Petroff made a motion to reconvene Commission Meeting. Commissioner Millburn seconded the motion. All voted aye.

Personnel
Register
approved

Commissioner Petroff made a motion to approve the Personnel Register. Commissioner Millburn seconded the motion. All voted aye.

Check
Registers
approved

Check Registers as prepared by the Davis County Clerk/Auditor were approved with a motion by Commissioner Millburn. Commissioner Petroff seconded the motion. The documents are on file in the office of the Davis County Clerk/Auditor.

Commission
Meeting
minutes
approved

Commissioner Millburn made a motion to approve the Commission Meeting minutes of October 21, 2014. Commissioner Petroff seconded the motion. All voted aye.

Commission
comments

Commission comments:

Steve Rawlings, Davis County Clerk/Auditor, thought it was appropriate to give an elections update. As of today, Brian McKenzie, Davis County Elections Manager, reported 25,000+ ballots have been cast. They are coming in more quickly the last couple of days than they did earlier. They are hoping for an increased number of ballots to be submitted by mail between now and election day, November 4th, so there won’t be lengthy lines at the poles. People really need to understand there are some key issues on the ballot; i.e. judges that you indicate yes or no; candidates within the county who are unopposed. There are some races involving the County commissioners and a few other races that ballots need to be cast. Steve requested Bryon Saxton, Standard Examiner reporter in the audience, and others attending, to ask them if they can get the word out to stimulate the public to get their ballots cast.

Commissioner Petroff attended a Davis Chamber event in which Lt. Governor Cox was in attendance. Some questions were asked of Lt. Governor Cox about the safety of the mail-in ballots. Commissioner Petroff has no reservations about the mail-in ballots. The way they are handled here in Davis County he would never worry about any kind of fraud. He remembered Brian reporting where a couple of signatures didn’t match and

contacting the voters. It turned out they were missionary moms who were trying to help their missionaries out in the field to vote. He recognized they didn't realize they were doing anything wrong, but now they know due to them being contacted. He feels it is a very safe process. He hopes people will trust it and get out and vote. He is a bit surprised there haven't been more ballots returned. Hopefully, they will keep coming in. This is our one chance to stand up for liberty and the rights that we have.

Commissioner Millburn indicated he is sometimes perplexed at where society places their attention, which often does not include something as important as taking a few minutes to vote. He acknowledged it is a lengthy ballot, as Steve pointed out, with a number of items. It takes a little research to learn about the judges and the proposed constitutional amendments, but the ramifications of those votes are great. He encouraged people to get out and vote. He commented some won't take a few minutes to do a little research, but they can tell you what Paris Hilton had for breakfast or other types of things going on in the world.

No public comment.

Meeting adjourned.

Clerk/Auditor

Chair